



## REQUIREMENTS FOR THE ADMINISTRATIVE MANAGEMENT OF AN ADDENDUM TO THE AGREEMENT

In order to start the **administrative management of an addendum** to the agreement, you must submit the following documents to [uadec.germanstrias@gencat.cat](mailto:uadec.germanstrias@gencat.cat):

- The institution's **Agreement addendum template** in [Spanish](#) or [English](#) with track changes.

ⓘ Depending on the reason for the Addendum, you shall submit the following documents:

### ADDENDUM DUE TO CHANGES IN THE FINANCIAL REPORT

If the modification of the financial report is deemed to be a **relevant amendment**, you shall submit the following:

1. **ANNEX I: Updated financial report** in which the version and/or date are specified.
2. **ANNEX II: REC's approval** of the relevant amendment to modify the financial report.

### ADDENDUM DUE TO A CHANGE OF PRINCIPAL INVESTIGATOR

If the change of Principal Investigator takes place in the **Germans Trias i Pujol University Hospital**, you shall submit:

1. **The Principal Investigator and collaborators statement of responsibilities** for [clinical trials with medicinal products or medical devices](#) or [Research Project / PAS](#) signed by the new Principal Investigator.
2. **ANNEX I: REC's approval** of the relevant amendment to change the PI.

### ADDENDUM DUE TO A CHANGE OF SPONSOR

You shall submit the following:

1. **ANNEX I: Document** issued by the sponsor **delegating functions and responsibilities**.
2. **ANNEX II: REC's approval** of the relevant amendment to change the sponsor.